



**Minutes of Meeting
CITIZENS' EFFICIENCY COMMISSION
October 23, 2013**

ATTENDANCE

Citizens' Efficiency Commissioners

X	Jeff Adkisson		Frank McNeil
X	Daniel Cadigan	X	Mike Murphy
X	Jim Cimarossa		Drinda O'Connor
	Josh Collins		Ken Page
X	Jerry Crabtree		Robert Plunk
	Gary Crompton	X	Kent Redfield
X	James Donelan	X	J. D. Sudeth
X	Kevin Dorsey	X	Kenley Wade, Sr.
X	Cliff Erwin	X	Joan Walters
X	Bob Gray		Robert Wesley
X	Karen Hasara		
X	Marilyn Kushak		

Others

Norm Sims- SSCRPC
Jeff Fulgenzi- SSCRPC
Amy Uden- SSCRPC

Carol Kulek-Volunteer
Richard Treat- SCTOA

I. CALL TO ORDER

Chairperson Karen Hasara called the meeting of the Citizens' Efficiency Commission to order and welcomed commissioners and guests.

II. APPROVAL OF MINUTES

Chair Hasara asked for approval of the September minutes. Mr. Dan Cadigan made a motion to approve the minutes. Mr. Jeff Adkisson seconded the motion and the minutes were approved.

III. INTRODUCTIONS & ANNOUNCEMENTS

Chair Hasara reminded everyone to look at the new calendar because there are some changes in meeting dates. Mr. Norm Sims announced that the National Association of Regional Councils had an article on the CEC in its most recent newsletter. SSCRPC staff will make sure everyone gets a copy of that article.

IV. REPORTS OF OFFICERS AND COMMITTEES:

Administrative, Management, and Budget Committee:

Committee Chair Marilyn Kushak reported that her committee is still working on its last recommendation, which will be on cooperative administration, human resource management, and back office functions.



Dr. Kent Redfield provided a brief overview of the committee's recommendation on the legal requirements for government mandated published reports. Ms. Kushak presented the following recommendation:

The CEC recommends that local governments in Sangamon County work to increase public awareness and governmental transparency by posting mandated public notices, legal documents, and reports on their websites and exploring the possibility for using a single website as a central repository for these legal and public notices.

The CEC further recommends that local governments persist in efforts to change legislation requiring newspaper publication of complete notices, and in particular advocate instead that the statutes governing publication of annual financial reports be changed to provide municipalities and school districts the option to post the complete reports online and publish a notice of online availability in a newspaper of record.

Committee Chair Kushak asked for a motion to approve this recommendation. Mr. Dan Cadigan motioned to approve with Mr. Cliff Erwin seconding. There was some discussion of the data provided in the recommendation and sources for this information. Options for central filing were also discussed, and it was noted that a local or regional central database may provide increased transparency. The recommendation was approved unanimously.

Next Committee Meeting: **Wednesday**, November 6, 2013, **10:30 am**; SSCRPC Conference Room 212.

Community Development Committee:

Committee Chair Erwin described a recent meeting member of his committee had with the Tri-City school district to learn more about its online curriculum resources. A brief discussion occurred of virtual schools and other online curriculum in use in other states and countries, and Chair Hasara indicated she would assist in following up with more information. He noted that this would result in the committee's final recommendation.

Mr. Erwin also noted that some members of his committee and SSCRPC staff would be meeting with District 186 and the SMTD to discuss its white paper related to pupil transport opportunities in the near future.

Mr. Erwin then presented his committee's recommendation related to the building permitting process. He indicated that after undertaking extensive research, his committee had developed a limited understanding of the process, but that further review would be needed by the entities involved in order to fully understand how cooperation might be effectively increased. He described the recommendation:

The CEC recommends that local jurisdictions involved in the building permitting process endeavor to document their permitting processes and consider implementing a combined project tracking software system or a structure for system management.



There was brief discussion related to the permitting process. Mr. Erwin responded to questions related to the distinctions among building codes and permitting processes in the various municipalities in the county. Mr. Sims provided insights from the Planning Commission's perspective on the use of the International Building Code in the region, the current system, and its limited opportunities for performance management. After this discussion, Mr. Erwin moved that the recommendation be approved. Ms. Joan Walters seconded the motion, and the recommendation was approved.

Next Committee Meeting: Thursday, November 7, 2013, 3:00 pm; Greater Springfield Chamber of Commerce Conference Room.

Public Safety Committee:

Committee Chair Bob Gray provided an update on his committee's work in the areas of law enforcement and fire protection/EMS. These documents are nearing completion, and will be based on a number of interviews conducted by various Public Safety subcommittees.

Mr. Gray then discussed his committee's recommendation on the E911 system's data collection protocols. This recommendation developed because the committee had encountered difficulty in acquiring data to assess fire and law enforcement emergency response, and finds that additional data collection and information-sharing from the E911 System might benefit emergency services in the region as a whole.

The CEC recommends that local emergency responders and the E911 Dispatch System evaluate existing protocols for data collection and work to develop mechanisms for performance measurement and reporting.

After a brief discussion of the on-going CEC theme of data collection and use in local governments, Mr. Gray moved that the recommendation be approved. Mr. Erwin seconded this motion, and the recommendation was approved.

Next Committee Meeting: November 6, 2013, **2:00 pm**; Sangamon County Farm Bureau.

Public Works Committee:

Committee Chair Jim Donelan reported that his committee would be finishing up its work in the next month with a recommendation related to the city and SMSD's sanitary and sewer systems. A number of meetings had occurred to help the CEC formulate its recommendation on this issue, which was in process and would be reviewed at the next committee meeting.

Mr. Donelan then described his committee's recommendation on solid waste and recycling. He noted that the committee had met with the City and the County in order to discuss this recommendation with each group. He presented the recommendation as follows:



The CEC recommends that the City of Springfield and Sangamon County strengthen existing communication related to recycling and solid waste management, reestablish the recycling advisory committee, update the County's solid waste management plan, and coordinate personnel and efforts for recycling functions via a management agreement. The CEC further recommends that the City and County pursue long-term visioning and strategy development for waste reduction and future coordination of waste management efforts.

Following his presentation, Mr. Donelan moved that the recommendation be approved. Ms. Walters seconded the motion, and the recommendation was approved.

Next Committee Meeting: Monday, November 4, 2013, 3:00 pm; SSCRPC Conference Room.

V. OLD BUSINESS

Dr. Kevin Dorsey provided an update on the Community Development Committee's work with local institutions of higher education related to its recommendation. While member of the committee had met with leaders of these institutions, little follow-up had occurred by some of the institutions thus far. Dr. Dorsey indicated that he would continue to follow up with these leaders related to efforts to survey their faculty for opportunities for involvement.

VI. NEW BUSINESS

Commission Chair Hasara then asked if there was any other new business. The group briefly discussed the agenda for the mayors' meeting later that evening.

Mr. Gray also inquired whether any of the committees had thoroughly reviewed cooperation opportunities between the PCCC and SCVB. It was noted that, while the Community Development Committee had looked into this matter, it had not developed a formal recommendation related to these entities. Mr. Gray suggested that this be added to the final report as an area that may merit additional review.

Next meeting date—Monday November 18, 2013 at 3:00 PM, Location to be the Hoogland Center for the Arts.

VII. PUBLIC COMMENT

Chair Hasara asked for public comment. There was none.

VIII. ADJOURNMENT

There being no further comments, Chair Hasara called for a motion to adjourn. Dr. Dorsey made the motion with Ms. Kushak seconding. There being no further business, the meeting was adjourned.

Respectfully Submitted,
Jane Lewis
Acting as Recording Secretary